



“APPARELEXPORTPROMOTIONCOUNCIL”

E-NIQ DOCUMENT FOR RATE CONTRACT OF TOILET REPAIR/RENOVATION WORK AT APPAREL HOUSE, SECTOR-44, GURUGRAM, HARYANA 122003

Date of Advertising of e-NIQ	07.08.2024
For Query/Clarification, please contact to Sh. Srikant, (9868207280).	Any working day during 10am to 5pm
Last Date for submission of e-quotation at tender@aepecindia.com	17.08.2024
Date of opening of e-quotation	19.08.2024



e-NOTICE INVITING QUOTATION

Work: TOILET REPAIR/RENOVATION WORK AT APPAREL HOUSE, SECTOR-44, GURUGRAM, HARYANA 122003

1. Apparel Export Promotion Council invites e-quotation from reputed firms for civil repair/renovation work of toilets at Apparel House, Sector-44, Institutional Area, Gurugram, Haryana 122003

The e-quotations should be submitted in the prescribed format of Quotation along with company/firm profile at tender@aepecindia.com latest by 17.08.2024

The e-quotations will be opened on 19.08.2024 at 11.30 AM at Apparel House, Sector-44, Gurgaon - 122003 in the presence of such agencies who may wish to be present.

Quotations received to any other mail id shall be liable to be rejected by the Tender Opening Committee.

2. Scope of Work:

1. Supply and execution of works as detailed in Financial Bid(Annexure-II) and as per location(Annexure-III)
2. All sanitary fittings shall be of Kohler make only and will be provided by us.
3. All other works and related materials shall be supplied by the contractor

3. Eligibility Criteria

- (i) Public Sector Undertaking/Multinational Companies/civil contractor having at least 05 years' experience in repair maintenance works of Rs. 20 lakhs or more.
- (ii) Copy of GST
- (iii) Experience certificate/Work Order of 03 similar work executed/Work order (Only Rs. 20 lakhs or above).
- (iv) Declaration on company letter head that the firm has not been blacklisted by anyone.

All above eligibility criteria shall be supported by relevant documentary proof.

4. Evaluation Criteria

Only The Financial Bids satisfying all the eligibility criteria will be evaluated and agency with the lowest quote in the Financial Bid shall be awarded the purchase/work order. The decision of the AEPC shall be final and binding on all.

The bids will be opened on 19.08.2024 at Apparel House, Sector-44, Gurgaon.

5. The quotes shall remain valid for a period of 6 months from the date of submission of bid.

6. Safety, Security and protection for the environment:



The contractor throughout the execution and completion of the works and remedying of any defects therein have full regard for the safety of the persons entitled to be on the site and keep the site in an orderly state appropriate to the avoidance of danger to such person's provide and maintain at his own cost all necessary requirements and watching them where necessary required, take all reasonable steps to protect the environment on and off the site and to avoid damage to persons or to the property of the council or other resulting from noise or other cause arising as a consequence of this methods or repairs

7. Other terms and conditions:

- i. The bid should be submitted on firm's letter head as per the prescribed format along with address, telephone number, GST no. etc.
- ii. The rate should be mentioned clearly in words in the financial bid at **Annexure – II**. Location of Works is available in Annexure-III
- iii. Bids should be submitted in the prescribed formats only. The bids submitted in any other format will not be accepted.
- iv. The contract can be terminated by this office at any time without assigning any reason, if the work/product of the supplier is not found satisfactorily. In this connection, the decision of Secretary General AEPC shall be final and binding on the agency.
- v. The agency has to carry out the repairs/replacement informed by the office (AEPC) at the cost of agency during the defect liability period of 12 months. If the agency do not carry out the rectification/replacement during the Defects Liability Period, the AEPC shall have the right to get such defective equipment rectified/replaced after giving due notice in writing to the agency and recover the cost of repairs/replacement from agency.
- vi. After expiry of last date, no Quotes/bids will be entertained.**
- vii. The quoted rates should be in respect of genuine items and shall be deemed to be inclusive of manpower, material, machinery, tools and tackles, all taxes, duties, freight, insurance etc.
- viii. No escalation of amount of whatsoever nature shall be payable due to any reason.
- ix. No mixing will be allowed with strainer achieve a particular color. Contractor will procure direct color paint of approved shade and apply directly.
- x. Contractor will thoroughly clean all paint marks left here and there due to spilling and splashes of paint on a daily basis at no extra cost.
- xi. Contractor's job will also include removing of all malba and debris arising in the process of painting including cleaning of floor/tiles/carpet to remove stains of paint, at no extra cost.
- xii. No extra measurement factor will be applied for measurement of paint done on sand faced and rough cast plaster. Contractor will be paid on the basis of plain elevational area. Contractor, if he so desires can visit the site and see the actual surfaces of walls before quoting.
- xiii. Contractor will arrange proper ladders, scaffolding at his own cost and will take all safety measures like safety belts, extra labor to hold ladders/jhoolas etc. If it is observed that work is proceeding without adequate safety precautions, work may be stopped by AEPC Sr. Engineer and in such cases, contractor will be solely responsible for delay and its consequences thereof.
- xiv. The Contractor will be fully responsible for any casualty during the work or any other accident which occurs due to any reason. The Council will not be responsible and liable for the same.
- xv. Any damage done to the existing walls, floors, equipment or to the building particularly due to



negligence on the part of the Contractor or its worker shall be entirely responsibility of the firm to repair, rectify or replace the same free of cost immediately without any delay.

- xvi. The contractor will ensure and responsible to complete the work within a specified time and will not delay or leave the work mid-way for which no payment will be made to the contractor.
- xvii. The contract as a whole or part thereof is **non transferable**.
- xviii. The contractor is advised to visit and examine the site of works between 10 am to 4 pm at his/their cost and obtain for himself on his own responsibility all information that may be necessary for preparing the quotation.
- xix. The contractor shall be deemed to have inspected the site before hand and taken into account all relevant factors pertaining to the work in the preparation and submission of the quotation. The quantities mentioned are tentative and the bidder is encouraged to bid after taking into account all factors and ascertain the work in its entirety. Any major deviation in the quantum of work shall be brought to the notice before accepting of the work award. Acceptance of work award shall be indicative of confirmation of the quantum of work and no additional payment in this regard shall be made. Bidders are also encouraged to quote as lumpsum amount instead of unit rates.
- xx. The material shall be got approved prior to its use from the Engineer in charge of the Council. The material shall be in the original packing from the manufacturer clearly indicating manufacturing date, expiry date and price etc. Any items found defective will be replaced free of cost to the satisfaction of the Council's authorities.

8. Time for Completion

The work shall be completed within a period of Sixty (60) days and shall start from the date of issue of the letter of commencement and shall stand terminated after the expiry of the period.

9. Liquidity for damage for delay

If the contractor fails to attend any complaint or defect in due course of time and if in the opinion of the engineer delay is on the part of the contractor, the council can impose liquidated damages on the contractor. The awarded work should be completed within the period of 45 days, if it is not completed within the time as specify in the work order then the liquidity damage @1% of the value of works per week u to maximum of 10% of contract value will be imposed on the contractor.

10. Default of Contractor

If the performance of the contractor is not found satisfactory or if the contractor fails to meet/fulfill any terms/conditions/obligations laid down in the bid document, the contractor shall be served a notice to take a corrective action within 7 days. If the contractor fails to rectify or conform, the employer shall be at liberty to terminate the contract without any further notice. In the event of termination due to default of the contractor, the employer shall be at liberty to be the balance work done through other means at the cost, risk and responsibilities of the contractor. In the event of loss/damage of building, equipment etc of the employer due to negligence/carelessness of the contractor's staff then the contractor shall compensate loss to the employer.

11.Labour Safety:

Contractor shall undertake all safety precaution during the execution of the work. In case of injury to any person contractor shall always have arrangement to take him to hospital for treatment at his own cost. Contractor will be fully responsible for any repercussions which may arise as a result of violation of any safety norms on his parts.



12. The terms of payment would be as follows

- a. Upon request of the agency, 50% of the materials cost will be paid against the delivery of raw materials at site and producing of copies of bills/invoice of material by the agency.
- b. The balance payment (after deduction of liquidity damages and/ or performance security, if any) would be made after completion of the installation of lights subject to submission of final Bill/Invoice with all supporting documents including warranty cards
- c. TDS will be deducted as per the provisions of Income Tax act, as amended from time to time.

13. Arbitration:

AEPC has the right to accept or reject any tender in whole or part or reject it entirely without assigning / specifying any reason thereof. In the event of any dispute or difference arising between the AEPC and contractor out of or relating to or in respect of the contract, the same shall be referred to the arbitration of the sole arbitrator to be appointed by the AEPC in accordance with the Arbitration and Conciliation Act, 2015, as amended. The arbitrator shall give reason for the award which shall be final and binding between the AEPC and Contractor. The venue of such arbitration shall be at Apparel House, Gurgaon, Haryana.

Further, the Courts at Delhi, shall have jurisdiction to try and or entertain any matter of disputes arising out of and or relating to and or in connection with the contract and shall be governed by Indian Law.

Manoj Kumar
Jt. Director
Apparel Export Promotion Council



Annexure-I

TECHNICAL BID

S. No.	Particulars	Self-attested copy
1	Name of the Company / firm with complete address and number of years in business	
2	Name & Designation of Contact Person Mobile No (s) of the Contact Person e-mail address	
3	Self-attested copy of GST registration	Yes/ No
4	03 No.s Experience Certificate/work order of similar work	Yes / No
5	Self-Certification on company letter head that the firm has not been blacklisted by anyone	Yes / No

**Signature of Authorized Signatory
NAME OF THE AGENCY WITH SEAL**



Annexure-II

FINANCIAL BID/BOQ FOR rate contract for repair work of toilets at Apparel House, Sector 44, Gurugram

S.No.	PARTICULAR	UNIT	RATE
1	Removal of WC back wall, grey granite wall plaster, making of new wall plaster and fixing of grey granite stone on wall with grouting, urinal at side wall including labour.	sft	
2	Removal of WC and CP fittings, install new water connection point with fixing PVC conduit pipe with 3/4" fitting accessories L bow, socket and other fixing with wall cutting, old flush valve and reduce valve pipe 1 ^{1/4} " x 3/4" with labour.	No	
3	Labour charge for WC fixing with water connection and angle valve and hand shower, tap and waste jaali fixing including white cement and silicon fixing.	No	
4	Removal of old urinals and making new water point for urinal, wall cutting with 3/4" PVC condute pipe fixing with accessories L bow, socket, and other fitting fixing with labour.	No	
5	Labour charge for urinal fixing with water connection, sensor fixing work including white cement and silicon without electric.	No	
6	Labour charge for wash basin fixing on top of counter with angle valve, extension pipe and fitting bottle trap and waste jaali fixing including silicon and white cement fixing at basin side, basin bttom black cement and pop filling and tap side.	No	
7	Removal of mirror with frame board, new 5mm mirror and 19mm comm board frame fix, including all side moulding fixing and polish Make: modi/saint gobain	sft	
8	Providing and fixing black granite basin counter with skirting and latak.	sft	
9	Basin cutting and making half round moulding in counter top	No	
11	Readymade 1 ^{1/2} " new moulding fixing at gents' bathroom chowkhat inside and outside.	rft	
12	painting of ceiling with emulsion paint: Make Asian Paint	sft	
13	Removal and repair bathroom door with new bearing hing 4" SS including labour with steel screw fixing in door.	No	



14	Bathroom door, chowkhat, moulding polish with lacquer and melamine both side door and chowkhat and repair.	No	
15	New flush door fixing with fittings (Lock and handle) both side mica and all side margin fixing	No	
17	Removal of Gypsum, Board and reinstating the ceiling with joint taping	L/s	
18	Making of trap door from 19mm comm board wood frame of size 4 ft*2 ft	L/s	
19	Making and fixing aluminum 4ft*6ft door	L/s	
10	Stone loading and unloading cartage	L/s	
16	Malba Disposal out of building	L/s	
17	Total (Rs.)		
18	GST		
19	Grand Total		

Note:

The quoted rates shall be deemed to include supply, GST, transportation, freight, transit insurance, and no extra charges shall be paid.

The Council reserves the right to reject the bid if the quality of the product/service is found unsatisfactory at any stage.

The Council reserves the right to increase/decrease the quantity.

The rates mentioned shall include all the works related civil repair and no additional components other than the ones mentioned in the BOQ shall be entertained.

The quantity mentioned are tentative and the bidder is encouraged to bid after taking into accounts of all factors. Any major deviation in the quantum of work shall be brought to the notice before accepting of work award.

**[To be signed by the
Authorized Representative
of Bidder along with
company seal]**



Annexure-III

Location of Works

S. No	Location	Usage	Urinals	WC	Wash Basin	Mirror
1	Art Gallery	Gents	4	3	3	1
2		Ladies	0	2	2	1
3	Auditorium	Gents	5	3	3	1
4		Ladies	0	2	2	1
5	Exhibition Hall A	Gents	7	4	2	1
6		Ladies	0	3	2	1
7	Exhibition Hall C	Gents	7	4	2	1
8		Ladies	0	3	2	1
	Total		23	24	18	8